



Saint James Episcopal Church

VESTRY MINUTES

January 19, 2010

Members present =
Barbara Busch
Mike Cogsdale
Charlene Clark
Doris Conn

Jim Evert
Bill McKinney
Betty Purcell
Susan Rowe
Patrick White

Ray Williams
Clerk: Linda Alexander
Members absent =
Dave Masters

The meeting convened at 7pm with a prayer led by Fr. Mike Codgsdale. The covenant was read aloud by all members.

Approval of Minutes	The minutes from the previous monthly meeting on November 17th were examined and approved as submitted with one grammar correction.
AOR-Fr. Mike	Father Mike presented his proposed 2010 AOR Assignments. This included his assignments for Barbara Busch as the new Senior Warden and Charlene Clark as the new Junior Warden. The new assignments were voted on and unanimously approved. Attached is the complete list.
Financial Report	<p>Susan Rowe presented the 2009 end of year financial report which showed a deficit of \$18,740. A deficit of \$13,200 had been anticipated. She also reported that the endowment fund grew over 2009 and that even though 2009 was a tough year for the community, St. James was in a pretty good place.</p> <p>Susan made a motion to change the authorized signers to include Barbara Busch, Charlene Clark, Susan Rowe and Jim Evert. Doris Conn seconded the motion.</p> <p>Several new line items were discussed including 4030 [Other Offerings] and 4035[Redirected Redevelopment pledges] 2 parishioners with unpaid pledges have pledged to redirect that money to the operations budget.</p> <p>The salary expenses were increased by 2% as recommended by the Diocese.</p> <p>Health insurance expenses increased to \$775 yearly.</p> <p>The deductible increased from \$250 - \$1,000 per person.</p> <p>Ray Williams made a motion for the vestry to approve the potential payment of the difference in the deductible increase. Barbara Busch seconded the motion. The motion was unanimously approved.</p>

	<p>The annual pledge to the Diocese will reach 5.5% in 2010</p> <p>Account 5600 was questioned by Barbara Busch and Susan explained that the account was for miscellaneous expenses such as Forward Day by Day, calendars, etc...</p> <p>The presentation of the budget to the parishioners was discussed including the plan of making copies available in the back of the church and giving the parishioners a week to review it.</p> <p>Barbara Busch made a motion to adopt the budget as outlined. Patrick White/Ray Williams seconded the motion. The vestry voted unanimously in favor of the motion.</p> <p>The leftover organ rebuilding money was discussed regarding the designation of the money into the endowment fund.</p> <p>Susan made a motion to un-designate these funds from the endowment fund and to place these funds back into the operations income account instead. The purpose was to cover unforeseen expenses such as the medical deductible increases. Ray Williams seconded the motion. The vestry voted unanimously to approve the motion.</p>
Open Space Event	<p>Fr. Mike discussed the open space event. The Rev. Gray Temple will be coordinating with Fr. Mike on the details of the open space event. The Cedar Rock Country Club is a possible location. The estimated cost of this event will be approximately \$1,500.00</p> <p>He informed the vestry members of 2 mandated programs: <u>Dismantling Racism Workshop</u> and <u>Safeguarding Gods Children</u>.</p> <p>Fr. Mike supplied the dates and times that the programs were available.</p>
Lighting – Ray Williams	<p>Ray Williams reported that he was successful in running the new wiring into the space under the roof using the internal conduit. Using a guide wire and a shop-vac, he was able to get the wire through the conduit. The roughing in will begin on Thursday and is estimated to be finished by Friday.</p>
Defibrillator-Ray Williams	<p>Ray Williams reported that the new defibrillator will be installed in the atrium and that training for the device will be available to all courtesy of the Caldwell County Office of Emergency Services.</p>
Cremains Garden-Charlene Clark	<p>Charlene Clark presented an example of pavers/gift bricks as an idea for a fund raiser. The bricks would be engraved with the purchasers chosen text and then laid down together as a walkway.</p>
Newsletter-Doris Conn	<p>Doris reported that the next newsletter, February, will be the last one sent via bulk mail and that Saint James News will be going green by sending the St. James News by e-mail.</p>
Snow Shoveling	<p>Patrick White reported that with all future snow problems he would take responsibility and clear the snow from the church steps and sidewalks.</p>
Aumbry	<p>Fr. Mike reported on the possibility of acquiring an aumbry for the church. The ambry /aumbry is a niche in the interior of the chancel wall in a church, and is used for storing various articles used in the worship service.</p>

There being no further new or old business, Father Cogsdale concluded the meeting with final prayers and the meeting adjourned at approximately 9:00pm.

Respectfully submitted,
Linda Alexander, Clerk

Approved: _____ Date: _____
Approved: _____ Date: _____