



Saint James Episcopal Church

VESTRY MINUTES

September 21, 2010

Members present =
Barbara Busch
Charlene Clark
Doris Conn
Jim Evert

James Hogan
Bill McKinney
Betty Purcell
Susan Rowe
Ray Williams

Clerk: Linda Alexander
Members Absent:
Mike Cogsdale
Patrick White

The meeting convened at 7pm with a prayer led by James Hogan. Barbara Busch led the reading of the covenant.

Approval of Minutes	The minutes from the last meeting on August 17 th were approved without any further changes.
Finance Report Susan Rowe	<p>Susan Rowe reported that the total actual operations deficit of nearly \$33,000 is due to a drop in income. This was expected due to the time of year which is a traditionally low income period. If pledge income had come in as budgeted, we would have a deficit of around \$5,000, compared to a budgeted deficit of \$10,000. Payments usually spike in November and December.</p> <p>A transfer of funds to the endowment fund resulted in a balance of \$268,640 in that fund.</p> <p>Year to date, the Memorial Garden has received \$10,162.25. It was noted by Charlene Clark that the name of the Memorial Garden, on the Finance report, still stated Cremains Garden. Susan stated she would get with Lorie Herman (Financial Secretary), to change the report to reflect the new name of the garden. Charlene Clark reported that the Memorial Garden project has outstanding pledges still to be received.</p> <p>Susan noted that the Workers Compensation insurance budget item needed to be increased next year to reflect the increase in headcount on the payroll.</p> <p>The proposed payments to Rev. Larry Britt, the supply priest, will be paid with the exceptions of the 2 Sundays he will be absent.</p> <p>Susan also reported that Linda Alexander (Vestry Clerk) has been working on the Stewardship video that will be available soon. The storyboard has been worked out and the music, pictures and interviews have all been chosen and just need to be completed. The video will last from 10-15 minutes. The</p>

	<p>October Sunday luncheon, Meet in the Middle brunch and the morning prayer on Oct. 10th were all suggested as an appropriate time to show the video to the parish.</p>
<p>Junior Warden Report Charlene Clark</p>	<p>Charlene Clark reported that Rev. Peter Ouzts will be the supply priest for both the 8am and 10:30am services at Saint James on November 7th. That is the same weekend that the parish family weekend takes place.</p> <p>The steps from the sanctuary to the Memorial Garden were reported to still be flaking and breaking off with cracking on the top. Charlene reported that if re-facing is performed on the bricks that the repair would only last a few years and the same situation would arise again. She suggested tiling and waterproofing with a rough surface tile to prevent slipping. The labor and materials will cost \$900.00. The tile would be a terra cotta and it would be winter and waterproof. Ray Williams made a motion to proceed with the work proposed by Charlene. Doris Conn seconded the motion. The motion was passed unanimously.</p>
<p>Senior Warden Report Barbara Busch</p>	<p>Barbara Busch reported on the congregational survey. Vestry members proposed answers to the remaining question of “What are your 3 wishes for the future of your church?” The 3 choices were: 1. Continued expansion and growth. 2. More diversity. 3. More things the parish can take part in, i.e. Room at the Table.</p> <p>Barbara reported on the subject of the 2012 General Convention. She suggested supporting Fr. Mike’s candidacy to be a deputy at the 2012 Convention. Ray Williams made a motion that the vestry of St. James supports Rev. Cogsdale to be a deputy at the general convention of 2012. Charlene Clark seconded the motion. The motion was passed unanimously.</p> <p>Barbara reported on the options being offered by the Vestry Papers in place of the subscription to the publication due to the papers now being available for free online. The vestry agreed to choose option #4 which is a book entitled “<i>Beyond the Baptismal Covenant: Transformational Lay Leadership for the Episcopal Church in the 21st century.</i>” Linda Alexander will order the free book on behalf of the vestry.</p>
<p>DOK Betty Purcell</p>	<p>Betty Purcell reported that the St. James Chapter of the DOK has been asked to host a reception for the Foothills Deanery DOK. November 13 is the date being considered and has yet to be confirmed.</p> <p>DOK has a budget of \$1,500.00 of which \$1,250 has not been spent. Sherry Miller wants to spend \$100.00 on the reception. Susan Rowe pointed out that the DOK has \$1,065.00 of designated income that is unspent. The budgeted amount is \$1,500 (referencing page 12 of financial report). Susan recommended taking the \$100.00 out of the budgeted money. Betty reported that Sherry Miller wanted approval to spend the \$100.00 and Susan pointed out that approval was not needed.</p>
<p>CARE Betty Purcell</p>	<p>Betty Purcell reported that CARE has used all of the vestry monies plus \$150.00 from designated funds for agencies St. James has traditionally supported, plus a couple of additional agencies which met their guidelines. \$810.00 was used for Room at the Table. Members of CARE are meeting with agencies to get a 2011 projected amount they are requesting. CARE is also looking at ways they might partner with these agencies in other ways</p>

	<p>besides monetary. They are also looking into helping a new program for abused children called Robins Nest.</p> <p>Betty inquired about the Sina Reid unused donated money. She asked if the money, currently totaling \$5,735.52, had been designated in the budget. Susan Rowe reported that it had not been designated yet and that it was in it's own account. The money donated is meant to be used for programs for people of color. Ray recommended that the CARE committee come up with a proposal that the vestry could approve. Barbara Busch suggested that the CARE committee continue to work on this and to keep the vestry advised.</p>
John Wright/Sexton Charlene Clark	<p>Charlene reported that John Wright had been extremely ill and was on dialysis but was recovering. The doctors have not yet released him to return to work. John's wife and granddaughter have been coming in the late afternoons to clean with John's supervision. Charlene recommended continuing with this arrangement until John is well enough to return to work. Susan suggested that the vestry send a card to John and that an update to his status be placed in the monthly newsletter.</p>
Peace Pole Charlene Clark	<p>Charlene reported that the peace pole dedication that had been planned for Pentecost Sunday and had gotten delayed for later in the year, Charlene recommended to Rebecca Sime that the dedication be performed on November 21st which is the nearest Sunday to Thanksgiving.</p>
Parish Assistance Charlene Clark	<p>Charlene reported that St. James had been giving out monetary assistance to members of the community each week via Melissa Eggers discretionary fund and that she expects the needs will increase as winter approaches. The money is sent directly to the power company, gas company, or to the water department on behalf of the person in need and it has been restricted to \$50.00 per person per year. It was noted that there are different people each week and the 1st contact with each new person is usually from Room at the Table. Susan reported that according to page 12 of the finance report, there is still \$700.00 remaining in Melissa's discretionary fund through the end of August's report.</p>
By-Laws & Insurance James Hogan	<p>Barbara Busch brought forward 2 items from previous meetings. They are the by-laws and the church insurance policy. James Hogan suggests addressing these issues at a later time such as the first of the new year.</p>
Safeguarding God's people Barbara Busch	<p>Barbara reported that training videos were available for purchase and the deaneries were considering purchasing them for parishes to borrow. She asked if the vestry would like her to borrow them. Charlene reported that the annual vestry retreat would be a good time to show the videos to the vestry.</p>
Thank you	<p>Charlene wanted to thank Eric and Sherry Miller for their hard work on the grounds of St. James.</p>

There being no further business, the vestry concluded the meeting with the Lord's prayer and the meeting adjourned at approximately 8:50 p.m.

Respectfully submitted,

Linda Alexander, Vestry Clerk

Approved: _____ Date: _____