



Saint James Episcopal Church

VESTRY MINUTES

March 9th, 2010

Members present =
Barbara Busch
Mike Cogsdale
Charlene Clark
Doris Conn

Jim Evert
Susan Rowe
Ray Williams
Clerk: Linda Alexander

Members absent =
Dave Masters
Bill McKinney
Betty Purcell
Patrick White

The meeting convened at 7pm with a prayer led by Fr. Mike Codgsdale.

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| Approval of Minutes | The minutes from the previous monthly meeting on February 16 th were examined and Susan Rowe made a motion to accept the minutes and they were unanimously approved as submitted. |
| Parochial Report | The parochial report for 2009 was submitted to the vestry. 1 typo on line #9 of the financial page of the report was noted and the vestry clerk then acknowledged the mistake, which was to be corrected the following morning. Ray Williams made a motion to accept the parochial report, once corrected, and then the vestry unanimously approved it. |
| AOR Report | There was no AOR report since the member responsible was unable to attend the meeting. |
| Junior Warden Charlene Clark | Charlene Clark reported that the roofing problem over the entry to the Hogan room in the vestibule had been fixed this week. She also reported that she spoke to John Wright about replacing some ceiling tiles that were stained. The elevator was fixed and there was no charge. The elevator company had failed to check the chair lift so when they came back to inspect it they fixed the elevator at no charge. She reported that the aumbry work was not done today but that the light fixture had arrived. The cost of the mural was questioned and it was noted that the artwork is being provided by the artist, Charlie Frye, as a gift to Saint James. The cost of the supplies was in the budget and totaled \$500.00. |
| Lighting Report Ray Williams | Ray Williams reported that the ceiling hatch in the sacristy had been enlarged which made the access to the wiring of the aumbry possible. The \$300.00 cost for the wiring will be paid using the funds made available from the endowment board. The under counter lighting is due to be installed as well. There is a solid |

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| | <p>brass plate that will need a hole drilled in it for the aumbry. The parking lot lighting is an issue that Ray reported he is still investigating and working on.</p> <p>The peace pole is still under consideration. A hole will have to be drilled in the basement wall in order to run electrical supply in conduit for the flood lighting.</p> <p>Lighting in the Oertel room was discussed due to the direct lighting in the room having a deteriorating effect on the paintings. Ray reported that he would discuss this issue further with Sandra White of the Art & Furnishings Committee.</p> |
| <p>CERT Training Ray Williams</p> | <p>Ray Williams reported that the Caldwell Community Emergency Services has offered to provide Saint James with Community Emergency Response Training (CERT). The question put forth was “What can Saint James do for its parishioners during a community/weather emergency?” The training consists of 4 night sessions lasting 3 hours each. The training sessions would be held at Saint James. Ray reported that in a state of emergency the state if needed could requisition the church. Ray made a motion to accept the offer of training. Susan Rowe seconded the motion. All the members voted unanimously to accept the offer.</p> |
| <p>Energy Assessment Fr. Mike</p> | <p>Fr. Mike presented a letter from the City of Lenoir to Saint James and other buildings in the Main Street district. The letter informed us that Saint James could get a free energy assessment that will be paid for with funds from the American Recovery and Reinvestment Act (ARRA). These energy assessments can help identify improvements to buildings that can significantly lower the heating and cooling costs. Ray Williams made a motion to accept the offer. All the members voted unanimously to accept the offer.</p> |
| <p>Endowment Board Members Fr. Mike</p> | <p>Fr. Mike discussed the impending departure of 2 members of the endowment board. They are Susan Rowe and A.G. Jonas. The endowment board had previously recommended 2 replacement candidates who are Emerson Dickey and Lilly Bunch. Ray Williams made a motion to nominate the 2 proposed candidates as new members of the endowment board. Barbara Busch seconded the motion. The vestry then voted unanimously to accept the nominations.</p> |
| <p>Open Space Event Fr. Mike</p> | <p>Fr. Mike reported that approximately 38 parishioners participated in the event. Doris stated that there was a need to see engagement of these topics instead of just letting them go and slip away. People in the church want to see the topics of discussion move forward. Charlene stated that she felt that all of the topics were leaning towards increasing membership. Ray commented that it would have been nice if when a new person joined a topic already under discussion that the convener could give a quick synopsis of what had already been discussed. Also, not all comments were recorded if they disagreed with the discussion. Fr. Mike suggested that the scribe pool be expanded for future events. Doris</p> |

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| | <p>suggested that the vestry needs to establish guidelines for conveners, which would also cover when to report.</p> <p>Susan suggested that Barbara Busch send a letter to all the groups conveners to inform them that we will be using the consensus model. The groups should feel comfortable inviting vestry members to meetings. There should be a synopsis given to the vestry before attempted implementation. The conveners should contact the Parish Administrator to reserve a room at the church for their meetings.</p> <p>Doris commented that the vestry has the responsibility to keep the energy and the passion going for the discussion topics.</p> <p>MUSIC – Ray Williams noted that if we need to change, we must make sure we don't offend anyone. Fr. Mike noted that he would need the vestry's support and advice to move forward in making any changes to the music program.</p> |
| <p>Facebook Doris Conn</p> | <p>Doris Conn discussed the Saint James Facebook page and the posting of all the Open Space discussions on that page. Parishioners can visit the page and reply to any comments about a particular discussion.</p> |
| <p>Pet Cremains Ray Williams</p> | <p>Ray Williams briefly discussed the possibility of a pet cremains garden. He stated that he will probably make a motion on this subject at the next vestry meeting.</p> |
| <p>Mary's Grove</p> | <p>Barbara Busch suggested that the vestry send a note to the congregation regarding the seeking of the property heirs and to use Martha Cartee's suggestion of making the note brief and simple.</p> |
| <p>Cremains Garden Charlene Clark</p> | <p>Charlene reported that the parishioners at the Open Space event informed her that they did not want engraved pavers for the cremains garden since they felt it made it too commercial and took away from the reverence of the garden. Wanted vestry to give an advancement from the future sales of the 14 niches to be built to help finance the completion of all work to be done in the cremains area. We will be asking for donations from members to help in the cost.</p> |
| <p>Junior Warden cont.. Charlene Clark</p> | <p>Charlene reported that the front steps on the main street entrance were starting to flake from the harsh winter and that they needed repair. Railings also need to be installed for safety. She also reported that the healing service kneeler is set up and ready for use.</p> |

There being no further business, Father Cogsdale concluded the meeting with final prayers and the meeting adjourned at approximately 8:30 p.m.

Respectfully submitted,

Linda Alexander, Clerk

Approved: _____ Date: _____
 Approved: _____ Date: _____