



Saint James Episcopal Church

VESTRY MINUTES

August 17, 2010

Members present =
Barbara Busch
Mike Cogsdale
Charlene Clark
Doris Conn

Jim Evert
James Hogan
Betty Purcell
Patrick White

Ray Williams
Clerk: Linda Alexander
Members Absent:
Bill McKinney
Susan Rowe

The meeting convened at 7pm with the reading of a bible passage (Luke 13:10), a psalm and a prayer led by Fr. Mike Codgsdale.

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| Finance Report Jim Evert | Jim reported that the total actual pledge payments for the year through July were \$121,273 and the total budgeted pledge payments were \$143,270. He also reported that the pledge payments for the month of July were \$5,000 short. This was because the summer months are traditionally lower in pledge payments than other times of the year. The budget is still on track for where it should be. |
| Approval of Minutes | The minutes from the July 20th meeting were reviewed and amended. Fr. Mike moved to accept the minutes as amended. All in favor responded with aye and there were none opposed. |
| Senior Warden Barbara Busch | Barbara reported that the vestry members who are going out this year, Barbara, Doris and Charlene, are the nominating committee for new vestry members. Barbara asked the vestry for suggestions for nominees and ideas on who would make good vestry members. Doris Conn asked if the vestry had a form for nominees. Linda Alexander will provide a blank form to the vestry. Barbara Busch reported that she would be running the vestry meeting in September and October while Fr. Mike is on sabbatical. She asked for volunteers for saying the prayers during those 2 months. James Hogan and Doris Conn volunteered for the 2 months, respectively. |
| Cremains Garden Charlene Clark | Charlene Clark reported on the update to the cremains garden. She also presented a sheet listing all of the money received including the sale of niches and how much is still owed. As of July 31 st the cremains committee has received donations of \$6,777.25 and in August the amount donated was \$525.00. Including the sale of niches and in ground burials for \$2,450.00 the total comes to \$9,752.25. The total cost of the project is \$16,368.00 which means that \$6,615.75 is still owed towards the completion of the project. The plaque was installed at a cost of \$2,890.00, which was paid for using donations made by 2 people. A donation of \$1,400.00 or 10% of the cost will be used for aligning and |

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| | <p>cleaning of the lower columbarium section and that will be completed on Tuesday. There are still pledges that have not yet been given. The work being done on the bottom tier is due to unevenness of plaques. The work will entail raising the plaques and cleaning of them. Sandy of Sign Systems will do the work.</p> <p>Work pallets will be picked up and a refund will be made to Saint James for approximately \$700.00</p> <p>Charlene reported that there is landscaping still yet to be done.</p> |
| <p>Cremains Garden documents Ray Williams</p> | <p>Ray Williams reported that the interment policies covenant and the Memorial Garden Interment policy were both updated and changed. Ray proposed that the vestry adopt both revised documents. Barbara Busch seconded the motion. Ray noted that the revision history was now on both documents.</p> |
| <p>Cremains Garden Name Charlene Clark</p> | <p>Charlene reported that the cremains committee would like to call the area something other than the cremains garden. “Garden of Resurrection” and the “Garden of Remembrance” were both considered. Fr. Mike suggested “Memorial Garden” for the name. Doris Conn suggested “Memorial Garden: A Place of Remembrance”. Barbara Busch made a motion to name it “Memorial Garden”. Ray Williams seconded the motion.</p> <p>Fr. Mike inquired about making the decision using the consensus model. He distributed the consensus model document to the vestry for review and completion. Each member read, completed, signed and dated their sheet and returned it to Fr. Mike for his review. A vote was taken and members voted in favor with none opposed.</p> |
| <p>Junior Warden Report Charlene Clark</p> | <p>Charlene reported that the steps on the Memorial Garden riser were starting to age and deteriorate. Every time it rains, the water seeps into the cracks and then more of it breaks off. The steps on the Main Street side of the garden were moving away due to a crack in the concrete. Charlene reported that the steps could be pulled out, re-cemented and then placed back in their correct position. Charlene asked for the vestry’s approval to go ahead and get the repairs done and she noted that she does have the funds available in her budget. Ray Williams made a motion to have Charlene move ahead with the repairs and that she covers all safety aspects. The vestry gave their consent for Charlene to proceed with the repairs.</p> <p>Charlene reported that there had been complaints about the lights outside the sanctuary being left on and the doors being left open. Jim Evert suggested an email be sent to all of the ushers to make them understand the importance of turning off the lights and closing the door. Fr. Mike asked if the issue could wait another 30 days until it could be properly written down and documented. Charlene suggested waiting until more complaints are received and then revisit the issue next month.</p> |
| <p>By-Laws James Hogan</p> | <p>James reported that he had received a set of by-laws from Roy Davis, WNC Diocese Chancellor, to be used as a guide. Ray Williams suggested that the vestry consider appointing a committee. Any by-laws issues would then go to the committee and be talked out. Fr. Mike suggested that James and the wardens come up with a committee and bring the</p> |

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| | nominations to the vestry. The vestry would then say what they wanted to communicate. |
| Insurance James Hogan | James reported that the current Saint James insurance policy covers \$1 million dollars for accidents and pointed out that this coverage applied to each incident/accident. If there were multiple accidents this could potentially be very costly to Saint James. He suggested that the vestry invite the insurance agent to Saint James to come and explain the policy to the vestry. Fr. Mike said that a copy of the certificate page would be made available to the vestry in their mailboxes. The agent from Roanoke would be contacted by James to make the arrangements for any meeting. |
| Peace Pole | Patrick White inquired about the status of the peace pole. Fr. Mike reported that it was purchased and it just hasn't come together yet. Fr. Mike stated that we needed to reclaim it. Charlene needs to speak to Larry McMullen and Rebecca Sime about it. Doris Conn stated that we want to keep the youth involved in the project and continue to show our support. |
| COLA Fr. Mike | Fr. Mike reported that he had received an email from Jennie Deal regarding the possibility of a local group meeting at Saint James on Saturday, September 25th. Jennie is requesting the use of some rooms on behalf of Bless Burke. The group is the Coalition of Latin American Organizations (COLA). He distributed a copy of the email to all vestry members. Fr. Mike stated that the canons grant the rector the authority to allow the use of the building but he wanted the vestry's blessing. James made a motion to allow the use of the rooms. Betty seconded the motion. Ray clarified that Saint James is not endorsing the group, but is only allowing them a place to meet just like any other group. The motion stands. All those in favored voted aye. There were none opposed. |
| Sabbatical Fr. Mike | Fr. Mike reported that his sabbatical is fast approaching and that he is very excited about his plans. Instead of going to Mepkin he will be going to the Abbey of Holy Spirit in Conyers, Georgia. He will also be visiting the Abbey of Gethsemani near Louisville Kentucky for 1 week. |
| Memorial Garden Dedication | The dedication of the Memorial Garden was discussed with All Saints Day being a suggested date, weather permitting. Also possibly celebrating All Saints Day on Sunday, October 31 st since it is the Sunday that Fr. Mike will be returning to Saint James. He would be able to dedicate the Memorial Garden at that time. |

There being no further business, Fr. Cogsdale concluded the meeting with final prayers and the meeting adjourned at approximately 8:30 p.m.

Respectfully submitted,

Linda Alexander, Clerk

Approved: _____ Date: _____
 Approved: _____ Date: _____